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Government of India  
Ministry of Environment, Forest & Climate Change  
Agni Wing, 3rd Floor, Indira Paryavaran Bhawan, Jor  
Bagh Road, New Delhi – 110003

F. No. 13-8/2019-RT

Dated: 24.08.2019

To

- IPS  
1  
18/09  
Hoff
1. Secretaries (All Ministries/ Departments in Government of India)
  2. The Chief Secretaries to all State Governments
  3. Administrators of Union Territories
  4. PCCF (HoFF) to all States/UTs

Subj. Umbrella Scheme of 'Capacity Building in Forestry Sector'-regarding.

Sir,

As you are aware that the Ministry is implementing a scheme on " Forestry Training and Capacity Building" which aims to cover various training and exposure needs of the forestry sector personnel as well as members of the civil society in the country. The result of this kind of holistic scheme should be decipherable, over the long-term, in the form of the improved quality of the human force, managing the forestry sector of the country as well as increased responsiveness of the non-forestry sectors as well as civic society to the conservation issues.

2. The one of the components is "Foreign Training of Forestry Personnel" of the umbrella scheme is aimed at giving exposure/knowledge to the forestry personnel on international practices/scenario/newer ideas by sponsoring them for various short-term training courses at various institutions overseas.

3. This scheme component has been conceptualized in the light of the fact that the forestry as profession has gained tremendous importance in view of recent societal and environmental developments; and the concerns expressed for protection of global environment. As a consequence, there is a need for modification in forestry training pooling resources not only from within the country but also sharing them at global level. The programme at the global level will enable officers to acquire knowledge and skills in a number of areas and also provide a forum for exchange of experiences and administrative practices required to handle the day to day problems.

4. This training includes one week domestic module and two week international module. Under the scheme IFS Officers upto the rank of CCF, SFS Officers, RFO and Technical Staff of this Ministry are eligible in the Scheme. A committee has been constituted under the Chairmanship of Addl. DGF (FC), MoEF&CC for screening/recommendations of the nominations.

5. Ministry has signed MoU with L-1 bidder APSA, New Delhi to conduct the foreign module of the training component Foreign Training of Forestry Personnel (FTFP) under the scheme Forestry Training and Capacity Building with the approval of IFD and Secretary (E, F &CC) for the year 2018-19 and 2019-20.

6. Foreign training will be imparted on serial basis in following countries i.e. (i) Malaysia (ii) Indonesia (iii) Philippine's (iv) Sri Lanka (v) Brazil (vi) Vietnam (vii) Kenya. If in case of unavoidable

circumstances beyond the control of Ministry, repetition of country may be possible with concurrence of MoEF&CC.

7. As per approved SFC, five trainings to be conducted in the current financial year.

8. As per the revised SFC, a group of 15 officers plus one observer is to be nominated for Foreign Training of Forestry Personnel (FTFP) module have Indian Forest Service (IFS) Officers, State Forest Service (SFS) Officers, Range Forest Service Officers (RFOs) and Technical Staff of this Ministry and now ratio for the nomination is as under:-

|   |    |   |
|---|----|---|
| Indian Forest Service, (IFS) Officers (25%) | :- | 4 |
| State Forest Service (SFS) Officers (25%)   | :- | 4 |
| Forest Range Officers (FROs) (40%)          | :- | 6 |
| Technical Staff of the Ministry (10%)       | :- | 1 |

9. You are requested to kindly short list eligible officers with high performances and clear from vigilance angle ensuring representation of young officers and middle managers giving due weightage to the officers belonging to SC/ST and women officers. A careful selection may also be made of those young officers who are pursuing some specialization and can be considered for long-term training in the relevant fields. The officer should be well conversant in English so that he can understand the training nuances.

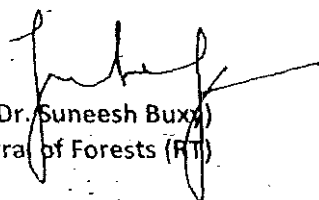
10. With a view to selecting eligible officers, certain guiding principles have been decided which are given below:-

- (i) ACRs for 5 years (Excellent/V. Good/Good/Average)
- (ii) SC/ST & Women Officers
- (iii) No foreign visit or no visit in last six months for short term foreign training.
- (iv) North East/J&K state/cadre.
- (v) Age (Below 52 years/upto 55 years)

11. It is submitted that all the expenses of the training will be borne by the Ministry. The expenses for coming to Delhi and going back from Delhi to the respective States will be borne by the respective State Government.

12. In view of the above, it is requested that suitable names of the officers (five each from IFS (upto CCF level), SFS, Range Officers) as per Para-5 for short term course may kindly be send to the Ministry with the approval of Competent Authority at an early date, so that the officer will be relieved by the State Government on short notice (within 10 days).

Yours faithfully,

  
(Dr. Suneesh Bux)  
Dy. Inspector General of Forests (RT)

Copy for information and necessary action to:-

1. Director General, ICFRE/FSI-Dehradun.
2. The Director, IGNFA/WII/DFE-Dehradun
3. The Addl. PCCF, Regional Offices of the MoEF& CC.

**ANNEXURE**  
**Government of India**  
**Ministry of Environment, Forest and Climate Change**  
**RT Division**

**FORWARDING OF APPLICATION FOR SHORT-TERM FOREIGN TRAINING PROGRAMME IN 2019-20**  
**(UNDER FOREIGN TRAINING OF FORESTRY PERSONNEL)**

**(To be filled by the concerned State Government/Central Ministry/Cadre Controlling Authority)**

- Note:-**
1. Separate Proforma should be filled in respect of every officer
  2. Proforma should be signed by an officer not below the rank of Under Secretary
  3. Each Column/Rows should be replied in compulsory.

|   |   |                    |        |          |                           |
|---|---|--------------------|--------|----------|---------------------------|
| Name  |   |                    |        |          |                           |
| Designation   |   |                    |        |          |                           |
| Service (IFS/SFS/RO/Others)   |   |                    |        |          |                           |
| Batch/Cadre/Year of Allotment   |   |                    |        |          |                           |
| Pay Matrix Level as per 7th CPC (Mandatory)                                   |   |                    |        |          |                           |
| Date of Birth   |   |                    |        |          |                           |
| Male/Female   |   |                    |        |          |                           |
| Category Gen/SC/ST  |   |                    |        |          |                           |
| Date of Joining Service   |   |                    |        |          |                           |
| Aadhar No (Mandatory)   |   |                    |        |          |                           |
| Mobile No (Mandatory)   |   |                    |        |          |                           |
| E-mail ID (Mandatory)   |   |                    |        |          |                           |
| Whether Clear from Vigilance Angle?   |   |                    |        |          |                           |
| Present Posting with Date of Appointment/ Posting                             |   |                    |        |          |                           |
| Complete Postal Address - Residential   |   |                    |        |          |                           |
| Academic Background (last two qualifications)                                 | Year  | Qualification      | Grade  | Subjects |                           |
|   |   |                    |        |          |                           |
| ACR Grading/Marks for the past six year                                       | Year  | Grading's/Marks    |        |          |                           |
|   | 2017-2018   |                    |        |          |                           |
|   | 2016-2017   |                    |        |          |                           |
|   | 2015-2016   |                    |        |          |                           |
|   | 2014-2015   |                    |        |          |                           |
| Previous record of Foreign Training   | Name of the Institute                               | Name of the Course | Period |          | Name of Nominating Agency |
|   |   |                    | From   | Upto     |                           |
| Whether there are any adverse entries in the ACR's during the last six years? |   |                    |        |          |                           |
| If any deputation, Date of Deputation   |   |                    |        |          |                           |
| Specific topic for Training   |   |                    |        |          |                           |
| Signature   | (with stamp of the officer Certifying the Proforma) |                    |        |          |                           |

*\*All the column should be filled for nomination*

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